



### **Assistant Technical Director**

Globe Theatre is looking for a permanent full-time Assistant Technical Director to assist in the technical planning and realization of all productions, tours and special events produced by the Theatre.

#### **Qualifications**

The individual in this position will have received a post-secondary degree from a recognized technical theatre training institution or an equivalent combination of education and professional experience. The Assistant Technical Director must ensure a high caliber of workmanship in all production elements appearing on stage, be able to read and create technical drawings, champion a safe and responsible work environment, be able to drive towards deadlines while observing budget constraints and demonstrate sensitivity towards staff and artists.

#### **Duties**

Reporting to the Technical Director, this position works closely with Production staff, Designers, and Stage Management. In fulfilling this position's core responsibilities, Globe Theatre expects the Assistant Technical Director to:

- In consultation with the Technical Director, provide schedules for completing all technical elements on time and within allotted budget.
- Assist the Technical Director in supervising the IATSE crew members on assigned productions and events
- Liaise with creative team and production department staff and troubleshoot technical challenges as they arise
- In combination with the Technical Director, oversee all main stage set installations/strikes, lighting hangs and focuses, and other casual crew calls as required by the production schedule
- Attend technical rehearsals as required by the Technical Director
- Communicate and co-ordinate with suppliers and organize equipment rentals, purchases and repairs
- Creates and modifies CAD drawings
- Attend all staff and production meetings
- Be well versed in the use of collective agreements
- Adhere to Globe Theatre's Personnel Policy

Globe Theatre offers a competitive salary and benefits package including employer contributed RRSP. The start date for this full-time position is immediate.

#### **Employer Profile**

Globe Theatre is Saskatchewan's largest performing arts organization with an annual operating budget of \$4.5 million. Located in the historic Prince Edward Building in downtown Regina, Globe Theatre is Canada's only permanent theatre-in-the-round. The theatre presents a six to seven main stage series as well as a second stage series that showcases new work and emerging artists. Globe Theatre School offers multi-disciplinary theatre classes for children, teens and adults, a professional actor training program and apprenticeships. Globe encourages a team-oriented environment where the efforts of all employees are focused on supporting the art.

**Interested individuals should email a letter of interest, by Sept 14, 2018, in confidence to:**

Careers@globetheatrelive.com

We thank all candidates for their submissions though only individuals selected for an interview will be contacted by the Theatre.